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JUL 2 2 2025

NAVARRO COUNTY AUDITOR'S OFFICE



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NAVARRO COUNTY NAXABROICOUNTY NAXABROICOUNTY

Natalie Robinson, First-Assistant Stephanie Cates, Assistant Lisa Clay, Assistant Rhonda Knight, Assistant Vicki Lewis, Assistant

Kari Davis, Purchasing Assistant

Fax: (903) 654-3097

Terri Gillen, County Auditor

300 W 3rd Ave., Suite 4 Corsicana, TX 75110

Phone: (903) 654-3095

e-mail: auditor@navarrocounty.org

INTEROFFICE MEMO

The attached item is being returned for the fo	llowing reasons	3
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- Item incurred before purchase order issued
- Purchase order number is inconsistent with invoice
- Amount billed does not match the purchase order
- Vendor on purchase order does not match invoice
- Insufficient documentation to process payment
- Signature or date not present
- System shows invoice paid
- Budget Account Number (Line Item) is missing Acct #______
- Insufficient budget in Line Item
- Payment Request inconsistent with County Policy

b	Other	Did	ton	request PO	
				•	

Please provide the additional documentation or explanation necessary to process this payment request. This notice must remain attached to the payment request.

Additional explana	ition:		
The Department confirming notification on this	t Head of Electe fication/that the s purchase.	ed or Appointed Official must sign e Navarro County Purchasing Polic	this form y was not
Signature	V	Date	



AUDITOR'S OFFICE

Ticket: 19872 Date: 7/15/25

Time: 11:59 AM Register: 2

Store: 490 Cashier: Benjamin

Item Qty Price Amount RAIN CAP 1 1/2IN / // 7/15 /25 235320 1 12.99 12.99

Richard Chaney

Subtotal 12.99 Tax 1.06 Total 14.05

Change Cash

(5.95)

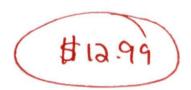
20.00

Neighbor's thib makes life Out Here more rewarding Download the Tractor Supply mobile app,go to www.neighborsclub.com, o ask a team member to join or for more details on points earning, rewards and more.

As a member of Neighbor's Club, earn 5% i Rewards when you use a TSC Store Card to make a purchase. Subject to credit approval. Learn more 0 www.TractorSupply.com/TSCCard or see a team member for more details.

Enter Survey Code #: 0490-02-019872-071525-1159-3 SOLD ITEM COUNT = 1





Debit: 213-613-32 1

Desc: Rain Cap

PO#: NA Invoice#: Reimb - 7/15/as

Vendor#: a1243





JUL 2 1 2025

NAVARRO COUNTY AUDITOR'S OFFICE

Departmental Purchase Requisition

Company Address City State	Zip/Postal Code	Budget Number Request Date Phone Number Fax Number		7.21-25 903 6547565		
Country		Contact Nam	ne			
Item No.	Description		Quantity	Unit Cost	Amount	
1-1/2	2 Rain Cap				Klos	
	We	donot	ay to	1×1.00		
					12,99	
Comments	Could not find Anywhom	260		Subtotal	14.05	
	$\bigcap \bigcap $		Sh	nipping Charge	1405120	
Autl	horized by Official/Department Head	Vendor N		ditor Use Only		
Date:	November Operator Aveliando Office	Purchase G/L Acco		NA 213-615	3-321	
Return To:	Navarro County Auditor's Office 601 North 13th Street, Suite 6	Additor	pprovai.	Victor	Em()	

Corsicana, Texas 75110